Student Holiday Application (v 1.1)

- This form must be submitted by **6pm Tuesday** the week before planned holiday.

- Collect completed form from your teacher.

- Tourist & working holiday visa students can have a maximum of 2 holidays for no more than a month in total. Student visa holders can have 2 weeks holiday for every 12 weeks of study. Students from China, Korea, Thailand, Indonesia, Mongolia and Vietnam have no holiday option.

- Student visa holders must have attendance of at least 80%.

- Students studying BEP, PET, FCE, CAE & EAP are not permitted to take holidays during their course.

Date: :_____________________

Student Number :_____________________

Family Name :_____________________

Other Names :_____________________

Holiday Start (Monday) :_____________________

First Day Back (Monday) :_____________________

Class :_____________________

Phone :_____________________

Approved / Declined

By:_____________________

Reason:_____________________________________________

New Finish Date:______________________________________