



Student Holiday Application (v 1.1)

- This form must be submitted by **6pm Tuesday the week before planned holiday.**
- Collect completed form from your teacher.
- Tourist & working holiday visa students can have a maximum of 2 holidays for no more than a month in total. Student visa holders can have 2 weeks holiday for every 12 weeks of study. Students from China, Korea, Thailand, Indonesia, Mongolia and Vietnam have no holiday option.
- Student visa holders must have attendance of at least 80%.
- Students studying BEP, PET, FCE, CAE & EAP are not permitted to take holidays during their course.

Date: _____

Student Number _____

Family Name _____

Other Names _____

Holiday Start (Monday) _____

First Day Back (Monday) _____

Class _____

Phone _____

Approved / Declined

By: _____

Reason: _____

New Finish Date: _____